

APPENDIX - II

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE
CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in
Schools developed by NCPCR and the National Building Code)

PART- A

(This part is to filled-up by the school and to be produced before the District Education Officer along with all
supporting documents and certificates in original)

GENERAL INFORMATION

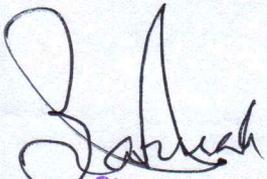
1. Affiliation Number allotted by CBSE to the school:	230063 (ATTACHED ANNEX. I)
2. Name of the School as per affiliation letter of CBSE:	LOTUS ACADEMY
3. Address of the School:	Doomdooma, P.O.Doomdooma, Dist: Tinsukia, Assam
4. Standard/level/class up to which the school is running:	I TO X
5. Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes (ATTACHED ANNEX. II)
6. U-DISE Code allotted to the date	18140502307
7. Name and address of the Trust/Society/Company (under Section-8) running the school as on date	WELFARE & EDUCATION TRUST, DOOMDOOMA (ATTACHED ANNEX. III)
8. Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9. Purpose of present application:	Upgradation
10. Location of the School	NORTH EASTERN STATES
11. Has the school obtained Recognition Certificate from the State Government from Class- 1 to 8 th ?	No
12. Number of Recognition Certificate from Class- 1 to 8 th and date of issue:	N/A

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

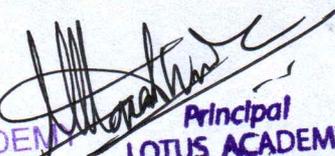
13. Is the School affiliated to any other board besides CBSE for Class- X or XII examinations?	No
14. Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary wall?	Yes
15. Are both the school and the playground situated in a single compound bounded by single continuous Boundary wall on all sides?	Yes
16. Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	9364.02 m ²
17. The land is in the possession of the school/Trust/Society/Company legally by the way of:	Lease deed for 30 years (ATTACHED ANNEX. IV)
18. Name of the Owner/Lessee of the Land in respect of point-17 above:	Welfare & Education Trust, Doomdooma
19. In case the land is in the possession of the society/school by way of Lease as per State Government norms, the period of the lease:	N/A
20. Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	No

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

21. Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes (ATTACHED ANNEX. V)
21 (a). If yes the date of last inspection:	28/10/2005


Chairman
Welfare and Education Trust
Doom Dooma - 786151

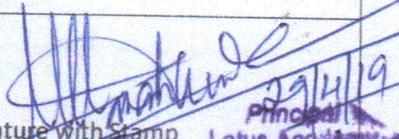

Secretary
Managing Committee, Lotus Academy
Governed By Welfare & Education Trust
Doomdooma - 786 151


Manager

Principal
LOTUS ACADEMY
Doom Dooma-786 151
Doomdooma - 786 151
Dist. Tinsukia (Assam)

APPENDIX - III

22. Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes (ATTACHED ANNEX. VI)
22 (a). If yes the date of last inspection:	05/11/2018
23. Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes (ATTACHED ANNEX. VII)
23 (a). If yes the date of last inspection:	20/03/2019
INFORMATION REGARDING THE STAFF	
24. Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes (ATTACHED ANNEX. VIII)
25. Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes (ATTACHED ANNEX. IX)
26. Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment of cheque or cash to the individuals is not allowed)	Yes (ATTACHED ANNEX. X)
27. Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes (ATTACHED ANNEX. XI)


Manager
LOTUS ACADEMY
 Doomdooma - 786151
 Dist. Tinsukia (Assam)
 Signature with Stamp
 (of school Manager)


Principal
Lotus Academy
 Doomdooma - 786151
 Signature with Stamp
 (of school Principal)

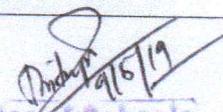
PART - B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

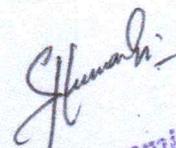
File No... 1ST/PC/CBSE/AFF/EX/2019/516 Date of Issuance... 20/05/2019

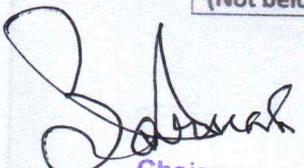
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for Yes, upgradation extension/upgradation of affiliation?

Signature
 (Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER
FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL
NAME OF THE DISTRICT


Inspector of Schools
Tinsukia District Circle
Tinsukia

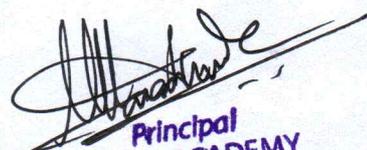
Counter Signature
 (Name, Designation and Stamp)
DISTRICT COLLECTOR/DEPUTY COMMISSIONER
 (or his authorized representative)
NAME OF THE DISTRICT
 (Not below the rank of a Group-A Gazetted Officer)


Deputy Commissioner
Tinsukia


Chairman
Welfare and Education Trust
Doom Dooma - 786151

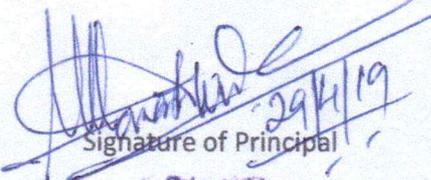

Secretary
Managing Committee, Lotus Academy
Governed By Welfare & Education Trust
Doomdooma - 786 151

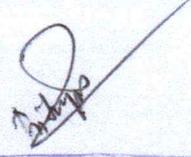

Manager
LOTUS ACADEMY
Doomdooma - 786 151
Dist. Tinsukia (Assam)

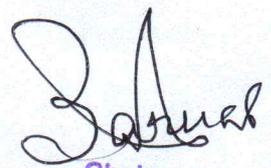

Principal
LOTUS ACADEMY
Doom Dooma-786 151

APPENDIX - III

PART - C			
District Education Officer shall put a Tick Mark against the column under which the school is fulfilling the Land criteria			
Name and Address of the school: LOTUS ACADEMY, DOOMDOOMA		Total Land area in lawful possession of school:	
SL.NO	LOCATION OF THE SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Anywhere in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 Lakhs	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog)	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities	Minimum 4000 Square Meters	
5	In the North Eastern States	Minimum 4000 Square Meters	✓
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, Noida, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class- X Cities (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class- X Cities (Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	


Signature of Principal
Principal
Lotus Academy
Doomdooma - 786 151


Signature
Inspector of Schools (Name and stamp of Issuing DEO)
Tinsukia District Circle
District Education Officer/Name of the District
Tinsukia (Signature of D.E.O.)


Chairman
Welfare and Education Trust
Doom Dooma - 786151


Secretary
Managing Committee, Lotus Academy
Governed By Welfare & Education Trust
Doomdooma - 786 151


Manager
LOTUS ACADEMY
Doomdooma - 786 151
Dist. Tinsukia (Assam)